



# SABIO

South African Bee Industry Organisation

P.O. Box 6147, Paarl, 7620

Tel: (021) 870 2900

Fax: (021) 870 2915

Web: [www.sabio.org.za](http://www.sabio.org.za)

**Annexure A**

## **SABIO CONSTITUTION (2013) GENERAL REGULATIONS**

### **Preamble**

In terms of Paragraph 14.3 of the SABIO Constitution (2013) the following shall comprise the General Regulations affecting the Apiculture Sector which conform to the aims and objectives of the Constitution and the regulatory requirements of SABIO.

### **Contents**

- 1. Eligibility for Membership and Fee Structure**
- 2. Code of Conduct**
- 3. Contraventions or Violations of Constitution**
- 4. Organization of Annual BEECON and Specifications**
- 5. Amendments**

### **1. Eligibility for Membership and Fee Structure**

#### **1.1 Primary Members**

- 1.1.1 Any person who is eligible in terms of Paragraph 7.1 of the Constitution shall be deemed a Primary Member.
- 1.1.2 Membership fees shall be payable with effect from date of registration and shall be renewable annually within three calendar months from the 1 March of each calendar year.
- 1.1.3 Initial registration and every annual renewal shall be recorded on the applicable registration form.
- 1.1.4 The membership fee shall be structured as a standard basic fee for a Primary member plus a voluntary hive levy for each beehive in excess of a specified number.
- 1.1.5 The amount of the annual membership fee for a Primary Member for the following year shall be decided at the last meeting of the Board each calendar year in order for the Administrator to subscribe to members the revised annual membership fee before the 1 March of that following year.

## 1.2 Affiliated Association Members

- 1.2.1 A Bee Industry Related Organisation (Beekeeping Association) which is eligible in terms of Paragraph 7.3 of the Constitution shall be deemed an Affiliated Association Member and may register as such with SABIO.
- 1.2.2 On registration the Affiliated Association member shall complete the applicable registration form and shall include:
- (i) a copy of their existing constitution or articles of association;
  - (ii) a list of their current office bearers and contact details;
  - (iii) the person or persons mandated to represent the body and their contact details;
  - (iv) a certified declaration of the number of members of their organisation as at the 28 February of the current calendar year.
- 1.2.3 The applicable annual membership fee for an Affiliated Association Member shall be twice the basic Primary Membership fee plus one-tenth of the basic Primary Membership fee per member in good standing as at the 1 March of that calendar year.

## 1.3 Ancillary Members

- 1.3.1 Any other person or body which has an interest in the apiculture sector may apply on the applicable registration form to become an **Ancillary** Member.
- 1.3.2 The completed registration form must include the interest or involvement of the applicant in becoming an **Ancillary** Member.
- 1.3.3 The applicable annual membership fee for an **Ancillary** Member shall be twice the basic Primary Membership fee.

### Schedule 1: Applicable Fee Structure for the Financial Year Period 1 March 2013 – 28 February 2014

<b>Primary Member:</b>	Standard Basic Fee:	R375.00
	Voluntary Hive Levy:	R2.50 per beehive in excess of 50 beehives
<b>Affiliated Association Member:</b>		R750 plus R37.50 per member
<b>Ancillary Member:</b>		R750.00

## 2. Code of Conduct

- 2.1 On application for and acceptance of membership by SABIO any member thereby declares his / her / its full commitment to the South African Bee Industry Code of Conduct which requires every member to:
- (i) Be conversant with and abide by all South African legislation, including Control Measures and Statutory Regulations, which are applicable to the South African Beekeeping Industry;

- (ii) Be respectful in person and for the rights of fellow colleagues, beekeepers and persons associated with the Bee Industry;
- (iii) Contribute to the promotion of a proud, professional and responsible image of the Bee Industry;
- (iv) Take all necessary precautions to ensure the safety of his bee colonies, his employees, the public and themselves;
- (v) Take all necessary steps to ensure the safety of all animals and wildlife as well as the integrity of the environment;
- (vi) Implement all appropriate measures to produce pure South African beehive products of the highest quality.

2.2 This Code of Conduct may be broadened into a more detailed Code of Practice or Manual to be maintained as an independent document.

### **3. Contraventions or Violations of Constitution or Code of Conduct**

3.1 In the event that any member contravenes any provisions of the Constitution (including these Regulations) or acts in any manner which is not in keeping with the aims and objectives of SABIO or brings the reputation of the Bee Keeping Industry into disrepute the Board of SABIO may act in the following manner to discipline such member:

- (i) The Board shall conduct an investigation which may include the collation of applicable information to ascertain the validity of such breach;
- (ii) The Board shall draft and convey to the member a letter notifying him / her / it that such matter has been brought to its attention and inviting him / her / it to respond within 21 days of the date of the letter to the allegations and what steps he / she / it has taken or will take to rectify the matter;
- (iii) If the member fails to respond within the prescribed 21 days or if the member's response fails to adequately address the matter the Board shall convey to the member a further letter requiring the member to adequately address the contravention within a further 21 day period or be faced with the termination of his / her / its membership in terms of the Constitution;
- (iv) If the member fails to respond either adequately or at all to the second request the Board shall convey to him / her / it a final letter notifying that his / her / its rights as a member of SABIO shall henceforth be suspended pending final ratification at an Annual General Meeting or Special Meeting in terms of paragraph 9.3 of the Constitution;
- (v) Nothing shall preclude either the Board or the member affected from requesting or arranging a meeting between the Board and the member to address the matter formally on a face to face basis within the period mentioned in paragraphs (ii) and (iii) above.

#### **4. Organization of Annual BEECON and Specifications**

- 4.1 An annual Bee Industry Congress to be known as BEECON xxxx (where xxxx denotes the year) shall be held in the interests of the South African Beekeeping community and shall be arranged by a Local Organizing Committee under the auspices of an Affiliated Association Member.
- 4.2 A member of the SABIO Board shall be appointed to liaise with the Local Organizing Committee with respect to the organisation of the BEECON.
- 4.3 The venue for the BEECON should ideally rotate annually amongst the different Provinces of South Africa. A Regional or Local Beekeeping Association may bid at a preceding Annual General Meeting to host the following year's BEECON or make application in writing to the SABIO Board before the end of the calendar year preceding the BEECON to host the following year's Convention.
- 4.4 The Local Organizing Committee shall include nominated representatives from the Regional or Local Beekeeping Association as well as the Board Representative appointed by the Board of SABIO to oversee the organisation of the BEECON.
- 4.5 The Local Organizing Committee shall act autonomously in the organisation of the BEECON in respect of its programme and shall take cognizance of the following guiding principles:
  - 4.5.1 The aim of the BEECON should be to stimulate interest in South African Beekeeping and to provide a meeting point for everyone involved in the beekeeping industry including beekeepers, scientists, honey traders, development workers, equipment industries, fruit growers, seed houses and seed growers;
  - 4.5.2 Provision should be made for a field day outing, a technical programme, the SABIO AGM and a formal dinner;
  - 4.5.3 Proper attention should be given to a theme, the venue, accommodation, invitations, advertising, and the finances including a budget, logistics and registration.
- 4.6 The Board of SABIO may make recommendations or requirements with respect to appropriate themes, guest speakers and topics to be covered at the convention of the BEECON.

**5. Amendments**

- 5.1 Amendments to these General Regulations agreed to at the Annual General Meeting held in Swellendam on the 10<sup>th</sup> August 2013.

\_\_\_\_\_  
SABIO Chairman

\_\_\_\_\_  
Witness (SABIO Board Member)